

## HOW TO SIGN UP FOR A PAYMENT PLAN

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From the Student Center, select "Enroll in a Payment Plan" and clickon the blue arrow button.

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Thisscreenexplains the terms and payment dates. The student will need to select the payment plan and then clickon "Next".

Students are only eligible if they have a balance of \$480 which is the equivalent of being enrolled in 6 credits.

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Thisscreendisplays the amounts due and dates that they are due. Student will need to review this information and select "Next".



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Uponsuccessful nonlinearistic the plan, they will get a box that says "Congratulations". The student cannow proceed to making a paymentor on to other areas of their student center.

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